

**Mary and Henry Flynt Grant and Fund for Williamstown Grant  
2024 Application Instructions  
Deadline for receipt of applications: October 15, 2024**

**Grant Guidelines**

The **Fund for Williamstown** and **Mary and Henry Flynt** grants, administered by the Williamstown Community Chest, invite applications for a competitive grant opportunity for projects that fortify, enliven, and expand opportunities open to all Williamstown residents.

Applications must be submitted by October 15, 2024 for consideration in the current cycle. \$60,000 is available for distribution. Historically, the average grant award is \$3,500; the range of grants awarded is \$1,000 to \$10,000.

Funded projects are required to demonstrate how they will help maintain or improve the quality of life of the residents of Williamstown, defined broadly. Preference is given to time-limited projects or one-time needs. Recipients are expected to provide incremental and final updates regarding the use of funds and project status.

**Eligibility**

Nonprofits and community organizations, including Town entities, serving the residents of Williamstown are eligible to apply. **For-profit or commercial entities are not eligible.**

Williamstown Community Chest does not support organizations which, in their by-laws, constitution, or practice discriminate against a person or group on the basis of race, color, religion, gender, national origin, ancestry, age, medical condition, disability, veteran status, marital status, sexual orientation, or any other characteristic protected by law.

**Review Criteria**

Applications will be reviewed competitively by the Special Grants committee of the Williamstown Community Chest. Decisions will be based on where grants can have the most impact and leverage. Final approval of grant recommendations is the responsibility of the Williamstown Community Chest board of directors. Selections will be based on the criteria stated below:

**Community Impact:** What is the potential impact of the project? What needs does it address? How does it engage the community?

**Diversity, Equity, Inclusion, and Accessibility:** Does the project serve marginalized, underserved, and under-resourced populations, including communities of color, low income, geographically isolated, LGBTQIA+, individuals with disabilities, refugees, and/or immigrants?

**Caliber:** Is the proposal well-conceived? Is it innovative and/or creative? Does it involve individuals or organizations with relevant experience? Is it cost effective?

**Feasibility:** Can the applicant demonstrate the capacity to initiate and successfully complete the project? Is there evidence of planning for the future? Will there be appropriate staff members and volunteers involved? Is there evidence of financial resiliency?

**Application process and timeline**

Applicants must submit all required materials by October 15, 2024. Questions regarding the process or information requested in the application may be directed to the Williamstown Community Chest, 413-458-2443 or [info@WilliamstownCommunityChest.org](mailto:info@WilliamstownCommunityChest.org)

The recommendations of the Special Grants committee will be reviewed and voted on by the Williamstown Community Chest board of directors at its November meeting. Decisions will be available to all applicants immediately following this meeting.

Grants will be disbursed on or about December 15, 2024. It is expected that funded projects will be completed by December 31, 2025 and final reports are due at that time.